

South Bend Community School Corporation

Questions & Answers #2

RFP Food Service Management Bid

So there is a union agreement in place? **Yes there is a union agreement in place.**

Do the employees want the union involved? **We do not know whether our employees want the union involved and believe it could create legal problems to ask them.**

Do you have a copy of the agreement? **We are currently negotiating a new collective bargaining agreement with our food-and-nutrition employees. A copy of the agreement is available on our website: http://www.sb.school/UserFiles/Servers/Server_68892/File/Food%20&%20Nutrition_2017-2019_FINAL.pdf**

v Please provide the number of F/R applications on file for each of your HS and LaSalle Academy -

Adams High School	597 applications
LaSalle Academy	170 applications
Riley High School	418 applications
Clay High School	339 applications
Washington HS	CEP

v Please provide the ISP# for your CEP schools - **Will provide at a different date**

v What's included in your employee fringe cost, i.e. PERF, all payroll taxes, etc? **Insurance - Vision, Health, and Dental**

v It was stated "TBD" for associate's placement. Would you like to see a separate bid with employees on FSMC payroll to better understand the impact on employees and the school corporation?

See labor worksheet on RFP

v Is the school corporation agreeable to fronting the money for months-worth of the FSMC's start-up costs or do you prefer the FSMC **pay for their own start-up costs?**

Please provide the name of the current POS being used and the cost the FSMC should expect to pay.

Titan School Solutions - Do not expect FSMC to pay cost

Can you please provide a sample copy of your 2018-19 school breakfast and lunch menu. -

Copy on RFP Website

To help us understand the training needs can you please clarify during the 2018-19 school year what percentage of the food prepared was from scratch. - **As high as 40%**

Can you please clarify the service provided for both Studebaker and Lafayette, how many service days are meal offered, are these meals reimbursable and are these meals served as part of the NSLP/NSBP or part of a CACFP program? - Studebaker - Headstart - vended meals 170 days; Young Adults - NSLP 180 days. Lafayette - Headstart - vended meals 170 days; School Age Mothers - NSLP 180 days or less. Infants - vended 180 days or less. Title1 PreSchool - NSLP 170 days. Early Child DayCare - vended 170 days.

Please confirm on the labor schedule if it is the intention that all of the current Central office staff will remain on the district payroll. - Please see labor worksheet (3) scenario's on RFP website

Can you please provide the job duties of the current central staff team. - Please see Job Descriptions on RFP website

Can you please provide a copy your current food service org chart, including management and hourly supervisors. - Please see Org Chart on RFP website

On page 16 of the RFP it states that the SFA will not request equipment purchase recommendations as part of the proposal. Are there currently any equipment purchases the district is planning to make in order to better serve the students of South Bend? - Lafayette - (2) New Ovens, Refrigerator TBD, Freezer TBD, Merchanser TBD

Can you please provide a copy of the current food service CBA. Please see CBA on RFP website

Can you please provide a copy of your 2017-2018 and 2018-2019 audited food service budget. Please see Annual Report on RFP website

Can you please provide a copy of the detail meals claims for October and November of 2018 and April of 2019. Please see meal claims on RFP website

On page 55 & 56 of the RFP meal data is provided. It appears that the data provided is for more than one service day and not ADP. Can you please confirm how many days make up the breakfast, lunch and snack meals. Additional please confirm the actual number of days that make up the total other cash sales. The information on he ADP is monthly

Can you please provide a copy of the a la carte and adult revenue by building for October and November of 2018 and April of 2019. Not available at this time

Please provide a copy of your 2019-2020 commodity order including the detail of which items will be received for the 2019-2020 school year. Not available at this time

Please provide the number of qualifying free and reduced students at the schools that are not currently CEP. Adams - 1,312 F&R; LaSalle - 381 F&R

Please confirm if breakfast in the class room is offered at any of the buildings and if so which ones?

Darden, part of school grades 3-5 for the following schools: Marquette, Madison, & Harrison

Can you please confirm which sites are production sites for the satellite locations.

Base kitchens (production) prepare for all 12 elementaries plus themselves:

Darden, Harrison, Marquette, Monroe, Lincoln

Do you currently have a warehouse that commodity food is stored and distributed? Yes, but limited capacity

At the satellite locations can you please provide additional detail on how the food is received. Such as if the food sent hot or cold? Is any of the food prepared on site? Do the satellite locations have any dry, freezer or cooler storage? Satellite schools receive hot & cold food. Cold is delivered early in the mornings, hot is delivered late morning. All carts picked up after lunch - some food is prepared onsite as for equipment see equipment listing on RFP by school (to be provided at a later date)

July 25, 2019